

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
September 24, 2013

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report</p>	<p>Betty Sharp, Barbara Winkler, Tammy Kemp, Mark McCaskill and John Humphrey, Board Members. Candace Cunningham, Melissa Robinson, Paula Smith and Anita Parran, Absent. Kathy Marlatt, Nancy Nicholas, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Charlene Adams, Bob Adams, Willa Robinson, Etta Mitchell and Rebecca Case, Guests. A quorum of board members was present.</p> <p>Tammy Kemp, Board Chair called the meeting to order at 6:00PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri</p> <p>As Paula Smith, Board Secretary was absent, Tammy Kemp, Board Chair inquired if there were any questions or changes to the August 27, 2013 Board meeting minutes. There were none. Motion: Barbara Winkler, Member moved to approve the August 2013 board meeting minutes as presented. Mark McCaskill seconded the motion. Motion Carried.</p> <p>Mark McCaskill, Board Treasurer shared that the Finance Committee met earlier in the evening to review the unaudited financials for August of 2013. Highlights of the meeting are listed below:</p> <p><u>August 2013</u></p> <ul style="list-style-type: none"> • Operating Cash at the end of August was \$5.3M • Total Investments at the end of August were \$2.0M • Total Liabilities at the end of August were \$3.0M • Operating Revenues for August were \$1.2M • Operating Expenses for August were \$1.2M • Net Operating income for August was \$26,739 with YTD net operating income of \$280,371 • After depreciation, net loss for August was <\$49,150> with YTD net loss of <\$233,562> 	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Barbara Winkler, Member moved to approve the July 2013 board meeting minutes as presented. Mark McCaskill seconded the motion. Motion Carried.</p>

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Treasurer's Report Continued	<p>It was noted that the only investment will matured on 08.25.2014 which is within one year of the balance sheet date and was properly reclassified in August to the Current Assets section of the balance sheet; leaving no Long Term Investments.</p>	Information
Special Guest Etta Mitchell	<p>Eitas Board members met the new Kansas City Regional Office Director, Etta Mitchell. Mrs. Mitchell has been in her new position for about six months and was delighted that she had been invited to meet eitas board members. Mrs. Mitchell acknowledged that KCRO has been struggling for years and she is trying to correct one problem at a time.</p> <p>Currently the Kansas City Regional Office (KCRO) is down 23 staff due to state budget cuts and the individuals left are overwhelmed. Yet, Mrs. Mitchell, pointed out, that she and her remaining staff remain positive while keeping consumers as the focal point of all work performed at the regional office. Mrs. Mitchell remarked that it takes months for someone applying for services to get in to KCRO and therefore she looks forward to a future partnership with county boards in an effort to reduce the wait time.</p>	
Committee Reports Property	<p>John Humphrey, Property Committee Chair shared that the committee met earlier in the month and received a report from Marvin Blake, Facilities Coordinator and how preparations are underway at all eitas facilities for the upcoming winter.</p> <p>Jake Jacobs, Executive Director inserted that the downtown Developing Potential location flooded once again and a search is underway to find this new cause of flooding. Eitas had just completed installing new walls and flooring from previous floods and thought the cause had been fixed.</p>	

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<p>Committee Reports Planning & Services</p> <p>Executive Director's Report</p> <p>New Business Review & Discussion of 2014 Funding Applications</p>	<p>Barbara Winkler, Planning and Services Committee Chair shared that reports were received from the Transportation Center, Agency Relations, Support Coordination and Training and Development Supervisors. All reports were informative and positive.</p> <p>Jake Jacobs, Executive Director shared additional information on meetings with MACDDS members and provider members of MARF together with employees of DMH DD division to begin a dialogue about how the developmental disability system should be restructured with more local control of services and funding.</p> <p>Mr. Jacobs has been asked to participate on a joint committee of MACDDS members and members of the Missouri Association of Sheltered Workshops Managers (MASWM) to discuss the future of sheltered employment in Missouri.</p> <p>Each board member was given "FY2014 Funding Application Summaries" paper. Jake Jacobs, Executive Director shared that what follows is a brief review of each agency, a summation of the funding requests and funding committee recommendations for FY 2014 - January 1, 2014 through December 31, 2014. The requests are grouped by type of services. It should be noted that <u>funding recommended in this document involves funding sources from tax revenues, not reserves.</u></p> <p>Committee recommendations for funding are based upon complete reviews of all funding applications and discussions with providers where further clarifications and explanations were necessary. Where justifications could not sufficiently explain or defend increases, we have kept funding to what we feel are manageable levels within the funds we have available. Major components of the review this year involved:</p> <ul style="list-style-type: none"> • looking at how closely a provider complied with their contract, • how closely they worked with our Agency Services staff on 	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">New Business Review & Discussion of 2014 Funding Applications</p>	<p style="text-align: center;">issues and problems,</p> <ul style="list-style-type: none"> • how well they incorporated the Missouri Quality Outcomes and Gentle Teaching into their programming, • information from Support Coordinators, and what level of expenditures they had of eitas funding over the past four years. <p>The funding committee also looked at problems or complaints with agencies, and if there were any service issues being reviewed by the DMH Kansas City Regional Office.</p> <p><u><i>It should be noted to keep in mind that these grant recommendations are initial ones only and could change once our projected operating costs for the entire organization are developed. A draft budget of funding recommendations along with operating costs will be presented to the Board of Directors at the October meeting.</i></u></p> <p style="text-align: center;"><u>FY 2014 Funding Requests</u></p> <p><u>Vocational Services</u></p> <ol style="list-style-type: none"> 1. ACED (Adult Continuing Education for Persons with DD) -UMKC Requested Funding: \$234,878 Recommended Funding: \$234,878 2. Alphapointe Association for the Blind Requested Funding: \$108,750 Recommended Funding: \$0 3. Blue Valley Industries Requested Funding: \$314,160 Recommended Funding: \$311,660 	<p style="text-align: center;">Information</p>

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<p style="text-align: center;">New Business Review & Discussion of 2014 Funding Applications</p>	<p>4. The Helping Hand of Goodwill Requested Funding: \$42,779 Recommended Funding: \$25,000</p> <p>5. Jewish Vocational Services Requested Funding: \$24,910 Recommended Funding: \$0</p> <p>6. Job One, Inc. Requested Funding: \$1,067.088 Recommended Funding: \$1,043,069</p> <p>7. Mattie Rhodes Center Requested Funding: \$122,191 Recommended Funding: \$122,191</p> <p>8. The Rehabilitation Institute Requested Funding: \$533,793 Recommended Funding: \$465,248</p> <p>9. Southeast Enterprises Requested Funding: \$456,152 Recommended Funding: \$443,057</p>	<p>Information</p>
	<p><u>Residential/Community Living Services</u></p> <p>1. Center for Developmental Disabilities Requested Funding: \$27,048 Recommended Funding: \$17,475</p> <p>2. Community of the Good Shepherd Requested Funding: \$44,800 Recommended Funding: \$35,174</p>	

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<p style="text-align: center;">New Business Review & Discussion of 2014 Funding Applications</p>	<p>3. Resources for Human Development Requested Funding: \$83,885 Recommended Funding: \$83,885</p> <p>4. Special Neighbors Requested Funding: \$83,959 Recommended Funding: \$83,959</p> <p>5. Truman Neurological Center Requested Funding: \$95,000 Recommended Funding: \$95,000</p> <p>6. United Cerebral Palsy-Open Options Requested Funding: \$110,054 Recommended Funding: \$ 60,560</p> <p><u>Day Services</u></p> <p>1. Community of the Good Shepherd - Day Program Services Requested Funding: \$59,400 Recommended Funding: \$48,4000</p> <p>2. Developing Potential, Inc. Requested Funding: \$399,722 Recommended Funding: \$399,722</p> <p>3. Jackson County Parks & Recreation-Special Population Requested Funding: \$234,200 Recommended Funding: \$234,200</p> <p>4. Rainbow Center for Communicative Disorders Requested Funding: \$340,000 Recommended Funding: \$325,000</p>	<p style="text-align: center;">Information</p>

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<p data-bbox="100 326 424 448">New Business Review & Discussion of 2014 Funding Applications</p> <p data-bbox="100 1182 424 1304">New Business Continued - Board Meeting Date Change</p>	<p data-bbox="506 326 1371 415">5. Resources for Human Development - Art Studio Requested Funding: \$0 Recommended Funding: \$0</p> <p data-bbox="445 456 930 480"><u>Early Intervention Services</u></p> <p data-bbox="506 521 1285 610">1. Children's Center for Visually Impaired Requested Funding: \$70,000 Recommended Funding: \$70,000</p> <p data-bbox="506 651 1268 740">2. Children's Therapeutic Learning Center Requested Funding: \$45,450 Recommended Funding: \$25,000</p> <p data-bbox="506 781 1444 870">4. City of Independence Parks Department-McCoy Park Requested Funding: \$600,000 Recommended Funding: \$ 25,000</p> <p data-bbox="445 911 1633 1146">At the conclusion of the summation, Mr. Jacobs answered all questions and reminded members the material presented is a brief overview of each agency and recommendations from the Funding Committee. As the recommended funding is from tax revenues and not reserves we have yet to receive projected tax revenues from the county. Once received a draft budget can be developed and presented at the October board meeting.</p> <p data-bbox="445 1179 1619 1308">Following the summation of funding requests Mr. Jacobs reminded members of the October board meeting date change. Meeting changed from October 22 to October 29 as Mr. Jacobs will be attending the APSE Change Conference.</p>	<p data-bbox="1745 326 1934 350">Information</p>

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<p>Old Business</p> <p>Public Comment</p> <p>Public Adjournment</p>	<p>None.</p> <p>A comment was received from Rebecca Case.</p> <p>There being no further business the meeting was adjourned at 6:53PM and members went into Closed Session pursuant to the Missouri revised Statutes 610, Subsection 610.021 to discuss a HR matter.</p> <p>Respectfully submitted,</p> <p>Paula Smith Board Secretary</p>	<p>Information</p>