

**Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
September 18, 2013**

| Topic/Issue | Minutes | Summary of Action Taken or Pending |
|---|---|---|
| <p>Attendance</p> <p>Call to Order</p> <p>Update on Properties</p> | <p>Tammy Kemp, Betty Sharp, Barbara Winkler and John Humphrey Board Members. Candace Cunningham and Paula Smith, Absent. Amanda Stasi, Kathy Marlatt, Marvin Blake, Bob Rice, Jake Jacobs and Kathleen Ganaden, Staff. Guest: Kelly Logan. A quorum of board members was not present.</p> <p>John Humphrey, Property Committee Chair opened the Property Committee Meeting at 5:04PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Facilities Coordinator opened his report by sharing pictures of Southeast Enterprises and the front sidewalk of their building. The pictures showed the sidewalk repaired from a sinkhole problem underneath the sidewalk. Secondly, pictures were shared of the rooms at the downtown Developing Potential location. The rooms had been repaired from previous water coming in.</p> <p>Pictures were shown of the HVAC units at the Job One facility in Grandview where there was damage from thieves taking the copper from them. New lighting and alarms around the facility should deter future thieves.</p> <p>In closing, Mr. Blake shared that he has begun preparing all eitas facilities for the upcoming winter. At the eitas Transportation Center - DOT, Mr. Blake is taking bids on "snow retention systems" that are installed on roofs. The current retention system is old, inadequate and coming off the roof piece by piece.</p> | <p>Information</p> |

**Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
September 18, 2013**

| Topic/Issue | Minutes | Summary of Action Taken or Pending |
|--|--|---|
| <p>New Business</p> <p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p> | <p>None.</p> <p>Jake Jacobs, Executive Director suggested to members that they go into Closed Session to discuss real estate matters. Motion: Barbara Winkler, Member moved and Tammy Kemp, Chair seconded a motion to go into Closed Session to discuss real estate matters. Motion Carried.</p> <p>Kelly Logan from Job One made a comment prior to members going into Closed Session.</p> <p>Following the Closed Session; there was no further business and the meeting was adjourned at 5:24PM.</p> <p>Respectfully submitted,</p> <p>Staff</p> | <p>Information</p> <p>Motion: Barbara Winkler, Member moved and Tammy Kemp, Chair seconded a motion to go into Closed Session to discuss real estate matters. Motion Carried.</p> |