

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 March 26, 2013

| Topic/Issue | Minutes | Summary of Action Taken or Pending |
|--|---|--|
| <p style="text-align: center;">Attendance</p> | <p>John Humphrey, Anita Parran, Mark McCaskill, Paula Smith, Tammy Kemp, and Barbara Winkler. Candace Cunningham, Betty Sharp and Melissa Robinson, Absent. Earlene Clayton, Kathy Marlatt, Charlene Adams, Bob Adams, Don Harkins, Allen Floyd, Suzie Riley, Les Wagner, Jake Jacobs and Kathleen Ganaden. A quorum of board members was present.</p> | <p style="text-align: center;">Information</p> |
| <p style="text-align: center;">Call to Order</p> | <p>Anita Parran, Board Chair called the meeting to order at 6:09PM at the eitas Administrative offices located at 8511 Hillcrest, Kansas City, Missouri.</p> | <p style="text-align: center;">Motion: Tammy Kemp, Board Vice-Chair moved to accept the January 22, 2013 minutes as presented. Barbara Winkler, Board Member seconded the motions.</p> |
| <p style="text-align: center;">Secretary's Report</p> | <p>Paula Smith, Board Secretary inquired if there were any questions or changes to the January 22, 2013 board meeting meetings. There were none. Motion: Tammy Kemp, Board Vice-Chair moved to accept the January 22, 2013 minutes as presented. Barbara Winkler, Board Member seconded the motions. Motion Carried.</p> | <p style="text-align: center;">Motion Carried.</p> |
| <p style="text-align: center;">Treasurer's Report Overview of the 2012 Financial Statements</p> | <p>Jake Jacobs, Executive Director introduced Brent Wilson of Mayer, Hoffman, McCann P.C. to present to board members an over view of the 2012 Audit.</p> <p>Mr. Wilson opened his presentation by stating that his firm had audited the balance sheets of Developmental Disability Services of Jackson County as of December 31, 2012, and the related statements of revenues, expenses and changes of fund balance and cash flows for the year then ended. That these financial statements are the responsibility of the organization's management and the responsibility of Mayer, Hoffman, McCann P.C. (MHM) is to express an opinion on these financial statements based on their audit.</p> <p>Through a PowerPoint presentation, Mr. Wilson shared highlights of the 2012 audit.</p> | |

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| <p>Treasurer's Report Overview of the 2012 Financial Statements</p> | <p>Mr. Wilson shared that as required by law there is a new Audit Reporting Package separate from financial audit. Professional standards require MHM to provide eitas with information about their responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of the audit.</p> <p>Balance Sheet Highlights:</p> <ul style="list-style-type: none"> • Cash and Cash Equivalents \$ 5,621,472 • Investments \$ 2,018,200 • Receivables from agencies \$ 1,428,578 • Taxes Receivable \$ 3,870,740 • Property and Equipment \$ 14,908,839 • All Other Assets \$ 1,155,294 • Payables \$ 611,504 • Accrued Expenses \$ 508,900 • Deferred Revenue \$ 68,444 • Long-term Obligations \$ 2,343,441 • Fund Balance \$ 25,470,834 <p>Net Income Analysis:</p> <ul style="list-style-type: none"> • Support and Revenue \$ 13,535,575 • Expenses \$ 14,584,616 • Net Loss (\$ 1,049,041) <p>Expenses by Category:</p> <ul style="list-style-type: none"> • Management and General \$ 1,546,538 • Program \$ 13,038,078 <p>The above two figures show that eitas is spending much more on</p> | <p style="text-align: center;">Information</p> |

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| <p>Treasurer's Report Overview of the 2012 Financial Statements</p> <p>Agency Presentation Rehabilitation Institute of KC</p> | <p>individuals with developmental disabilities and related support programs than their administrative expenses.</p> <p>In closing, Mr. Wilson noted that the Financial Statements were reported to be materially correct and found to be of the highest quality.</p> <p>Allen Floyd and Susie Wiley came before board members to make a presentation for their company, Rehabilitation Institute of KC (RIKC). The mission of the Rehabilitation Institute of KC is to build brighter futures for children and adults with disabilities.</p> <p>RIKC is a not-for-profit organization originally founded in 1947 to assist disabled veterans returning to the area from WWII. RIKC was the first CARF-accredited organization in the state of Missouri with original accreditation in 1973. Their services are organized into three key divisions:</p> <ul style="list-style-type: none"> • Industries (Sheltered Employment) • Medical Services • Vocational Rehabilitation <p>Serving people who have limited productivity requires lower participant to staff ratios and the provision of wage subsidies. Eitas funding is needed to maintain these core supports.</p> <p>In 2012 RIKC averaged 178 participants in their workshops. About 73% of these individuals have developmental disabilities and 27% have a psychiatric disability. Average number of participants transitioning from RI Industries to Community Employment has been six for the last few years.</p> | |

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| <p>Agency Presentation MACDDS Continued</p> | <p>Les Wagner, the first Executive Director of Missouri Association of County Developmental Disabilities Services (MACDDS) came before members to introduce himself and share information about MACDDS.</p> <p>In his new role as Executive Director of MACDDS, Mr. Wagner works closely with the members and stakeholders to accomplish the vision and mission of MACDDS as an effective catalyst, shaping public policy and practice for people with developmental disabilities, and promoting county initiatives in services.</p> <p>MACDDS is a leader in local initiatives for people with developmental disabilities. The organization is comprised of 48 county boards that provide local services for an estimated 36,000 people with developmental disabilities. Members also invest over \$14.5 million in partnership with the state Department of Mental Health, Division of Developmental Disabilities in the Medicaid Waiver.</p> <p>2012 Successes of MACDDS include:</p> <ul style="list-style-type: none"> • Supported the state in fully funding county based Targeted Case Management (TCM). • Protected county boards' statutory authority. • Expanded Partnership for Hope. • Increased the number of Lopez Waiver recipients. • Facilitated the transition of people residing in habilitation centers into community based supports <p>2013 MACDDS Legislative Priorities: <u>Expand County and State Partnerships:</u></p> <ul style="list-style-type: none"> • Support the state in fully funding match for Medicaid Waivers • Expand the Partnership for Hope to assist individuals in becoming self-sufficient productive citizens. With this waiver eitas was able to move 208 people from the waiting list | <p style="text-align: center;">Information</p> |

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| <p>Committee Reports Property Continued</p> <p>Planning & Services</p> <p>Executive Director's Report</p> <p>New Business</p> | <p>have been credited with reducing vandalism at the facility.</p> <p>Matt Levi, eitas real estate broker gave a report to the committee regarding eitas properties for sale and/or lease.</p> <p>Barbara Winkler, Board Member gave the Planning and Services report by sharing that Support Services, Support Coordination, Training and the Transportation Center gave reports to members and all departments are busy and doing their jobs adequately with no matters requiring board attention.</p> <p>It was noted that members were most happy to hear that the Transportation Center began their new advance call transportation services after many months of working out the logistics.</p> <p>Jake Jacobs, Executive Director shared that he didn't have anything to add to the report previously submitted and asked if there were any questions. There were none.</p> <p>Mr. Jacobs reminded members that March was Developmental Disabilities Awareness month and that eitas had received proclamations from five cities and the county of Jackson. Mr. Jacobs was invited by some cities to attend their council meetings and say a few words eitas and the importance of disability awareness.</p> <p>Mr. Jacobs directed member's attention to printed material in their packets titled "The Path". The Path is a person centered planning process that can be done with an individual and their circle of support to plan for life. The Path is also helpful to organizations wanting to develop a strategic plan.</p> <p>Mr. Jacobs stated that the Leadership Team has met on two occasions to develop The Path for our next strategic plan. In the future,</p> | <p>Information</p> |

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| <p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p> | <p>all eitas staff and all board members will be invited to contribute to the process.</p> <p>None.</p> <p>None.</p> <p>There being no further business the public meeting was adjourned at 7:30PM.</p> <p>Respectfully submitted,</p> <p>Paula Smith, Board Secretary</p> | <p>Information</p> |