

Developmental Disability Services of Jackson County - eitas
Board of Directors Meeting
 January 22, 2013

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Secretary's Report</p> <p>Treasurer's Report November 2012 Financials</p>	<p>John Humphrey, Anita Parran, Betty Sharp, , Mark McCaskill, Paula Smith and Melissa Robinson. Barbara Winkler, Tammy Kemp and Candace Cunningham, Absent. Earlene Clayton, Kathy Marlatt, Amanda George, Amanda Stasi, Andrea Gillette, Erin Epperson, Reba Currie, Jennifer Shaver, Steve Brown, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Willa Robinson, Cathy Tepper, and Charlene Adams. A quorum of board members was present.</p> <p>Anita Parran, Board Chair called the meeting to order at 6:00PM at the eitas Administrative offices located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Paula Smith, Board Secretary inquired if there were any questions or changes to the December 4, 2012 board meeting minutes. There were none. Motion: John Humphrey, Member moved to accept the December 4, 2012 minutes as presented. Betty Sharp, Member seconded the motion. Motion Carried.</p> <p>Mark McCaskill, Treasurer, shared the financial highlights for <u>November 2012</u>:</p> <ul style="list-style-type: none"> • Total liabilities at the end of November were \$3.7M • Operating revenues for November were about \$1.0M • Operating expenses for November were \$1.0M • Net Loss for November was <\$36,497> • YTD Net Loss from operations at the end of November was <\$314,430> • After depreciation and gain/loss on disposal of assets, the YTD net loss was <\$1.1M> • Operating Cash balance at the end of November was \$3.0M. • Total Investments at the end of November were \$2.0M <p>Mr. McCaskill inquired if there were any questions and there were none. This concluded the financial report for November 2012.</p>	<p style="text-align: center;">Information</p> <p>Motion: John Humphrey, Member moved to accept the December 4, 2012 minutes as presented. Betty Sharp, Member seconded the motion. Motion Carried.</p>

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<p>Agency Presentation Life in the Day of a Support Coordinator</p>	<p>Eitas Support Coordinators: Reba Currie, Andrea Gillette, Jenny Shaver and Steve Brown presented "Life in the Day of a Support Coordinator" that encompassed the duties, responsibilities, trials and tribulations of a Support Coordinator.</p> <p>The material presented was interesting and educational. Highlights of the presentation included:</p> <ul style="list-style-type: none"> • Eitas hired its first Support Coordinator in the Fall of 2007. Since that time the department has seen growth and many changes. • Eitas currently employs 42 Support Coordinator's, each maintaining a caseload of 30-36 individuals each. • Eitas Support Coordinators currently support approximately 1,334 individuals with more people being found eligible every month. • The goal is for eitas to eventually support all individuals eligible for developmental disability Support Coordination in Jackson County. • Each individual supported has a Person Centered Support Plan that is written with the individual in mind and focuses on the individual's interests, abilities, strengths, dreams and the supports needed to live the life they want. • Services are paid for through different means, but primarily through the Medicaid Waiver programs which are federally and state funded. • Missouri has five waivers that are strictly for people with intellectual/developmental disabilities. The waivers are: <ol style="list-style-type: none"> 1. Sarah J. Lopez Waiver - for children 3 to 18 years and capped at \$22,000/annually 2. Autism Waiver - for children 3 to 18 years with Autism Spectrum disorder and high level of support needs and capped at \$22,000/annually 3. Partnership for Hope Waiver - for people with 	<p style="text-align: center;">Information</p>

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<p>Agency Presentation Life in the Day of a Support Coordinator Continued</p>	<p>developmental disabilities and capped at \$12,000 of which SB40 County Boards pay 50%.</p> <ol style="list-style-type: none"> 4. Community Support Waiver - for people with intellectual/developmental disabilities and capped at \$22,000 annually. 5. Comprehensive Waiver - Used primarily for placement or high need. The cap is negotiable; costs have to average less than the cost of institutionalization per person. 6. To keep services going Support Coordinators do a tremendous amount of paperwork. 7. Service Coordinators must collaborate with other agencies while maintaining good working relationships with all. They are often a mediator between providers and the individuals they are supporting or their families. 8. Support Coordinators need to keep updated on current resources for the individuals supported. Resources that provide funding that is not covered by Medicaid or Medicare. <p>It was noted that eitas has a varied body of coordinators who have strengths and passions in different areas and eitas supports their Support Coordinators to pursue those passions and to use their strengths to help best support people in Jackson County. The Support Coordination department is a varied group of people working towards one goal; empowering people with intellectual/developmental disabilities to live their lives the way that they want to live them.</p>	
<p>Committee Reports Property</p>	<p>John Humphrey, Property Committee Chair gave the Property Committee report and shared that Southeast Enterprises was once again the target of thieves stealing copper from their transformers.</p> <p>Eitas staff invited the KCMO Police Department for a presentation</p>	

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Committee Reports	regarding security both inside the buildings and outside on the premises. The eitas Safety Committee has been working on preventive measures in securing the 8511 Hillcrest facility from strangers entering the building and wandering around. Members are most concerned for the security of all and asked for additional information and costs to be gathered and presented at another meeting.	Information
Planning & Services Public Comment	With the absence of Planning & Services Committee Chair, Barbara Winkler members acknowledged that reports were received from the Support Services, Support Coordination, Training and Transportation centers.	
Executive Report	There was no Executive Report for January 2013. Jake Jacobs, Executive Director did share that 2013 funding contracts and facility leases were completed and mailed out to providers for signatures. A cover letter was sent with each contract noting any changes made that were different from the previous year	
New Business	Members were asked to complete and return the 2013 Conflict of Interest Disclosure forms.	
Old Business	Anita Parran, Board Chair wanted to remind everyone that they needed to be thinking of dates for the Sunshine Law presentation and to keep abreast of information regarding the tentative Missouri Medicaid expansion.	
Public Comment	Comments were received from Cathy Tepper.	

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<p>Adjournment</p>	<p>There being no further business, Anita Parran, Board Chair asked for a motion to adjourn. Motion: Paula Smith, Board Secretary moved that the meeting be adjourned and John Humphrey, Member seconded the motion. Motion Carried. The meeting adjourned at 7:11PM.</p> <p>Following adjournment a motion was made to go into Closed Session. Motion: Anita Parran, Board Chair moved that the Developmental Disability Services of Jackson County Board of Directors go into Closed Session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss personnel issues. Betty Sharp, Member seconded the motion. Motion Carried.</p> <p>Respectfully submitted,</p> <p>Paula Smith Board Secretary</p>	<p>Information</p>