

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Meeting
 January 16, 2013**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Program Updates Support Specialists</p> <p>Support Coordination</p>	<p>John Humphrey, Paula Smith, Tammy Kemp, Candace Cunningham, Barbara Winkler and Betty Sharp, Board Members. Bob Rice, Quinn McCue, Nancy Nicolaus, Kathy Marlatt, Amanda George, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Cathy Tepper and Bob Adams. A quorum of members was present.</p> <p>Barbara Winkler, Committee Chair called the meeting at 5:20PM at the Administrative offices of Developmental Disability Services of Jackson County, 8511 Hillcrest, Kansas City, Missouri.</p> <p>Nancy Nicolaus, Support Services Supervisor opened her report by sharing that she and Tracy Mauk have been working with all eitas funded agencies and closing out any business left over from last year. They are also reviewing any new material that these agencies might find in their new 2013 funding contracts and/or issues pertaining to recent healthcare cuts.</p> <p>Nancy and Tracy will also continue the Gentle Teaching classes. This will include the "Introduction to Gentleness" and "Creating Gentle Cultures" classes as well as the mentoring meetings.</p> <p>Kathy Marlatt, Deputy Director shared that all eitas Support Coordinator teams are full with the exception of one short in Team 1 due to a promotion from within.</p> <p>Service Coordination reached 82% of its billable goal for September 2012 and 71% of billable goal for October 2012. Eitas is continuing to learn of the Medicaid intricacies of what is and is not billable.</p>	<p>Information</p>

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<p>Transportation Services Report Continued</p> <p>New Business</p> <p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p>	<p>In addition to transporting individuals DOT has four maintenance persons who maintain the eitas fleet and those of eitas service providers. Services are provided at cost. All vehicles are put on a regular maintenance schedule to ensure that they are in the best possible working order.</p> <p>Jake Jacobs, Executive Director shared that all 2013 funding contracts and leases are out to providers. A cover letter was enclosed with all contracts highlighting the changes within the contract from the previous year. A sample of the changes would include a better Event Report and suspension of funding to a provider should they be put on suspension through the Department of Mental Health.</p> <p>None.</p> <p>None.</p> <p>There being no further business the meeting adjourned at 6:20PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p style="text-align: center;">Information</p>